Dry riser inspection and test record

Template to print and fill in by hand · Works to BS 9990, without quoting it · Check the current edition

Kerova

How often

- **Visual inspection:** At the intervals BS 9990 and the building's own maintenance plan set: everything there, undamaged, secure and accessible.
- **Test:** At the intervals set for the test: the riser filled and held at the test pressure for the set time, each outlet and joint checked for leaks.
- **Defects:** Written down with what was done, and kept with the building's fire safety records.

Riser details

Building name

Building address

Riser reference

Inlet location

Number of landing valves, and floors

Inspected and tested by (name and company)

Date

Inlet

Check	OK	Defect	N/A	Notes
Inlet box: door opens, glass or lock intact, signs in place				
Inlet valves: caps and chains in place, valves turn freely				
Drain valve: works and is shut				
Clear access for the fire service				

Landing valves, floor by floor

One line per landing valve. Tick or write N for no; give details under Notes.

Floor	Location	Valve turns, shuts	Cap and chain	Strapped and padlocked	Box and signs	Leak under test? (Y/N)	Notes

Floor	Location	Valve turns, shuts	Cap and chain	Strapped and padlocked	Box and signs	Leak under test? (Y/N)	Notes

Test record

Test pressure used

Time held at test pressure

Pressure at the end of the test

Air valve at the top works

Result (pass / fail)

Defects and remedial work

Floor / item	Defect	Action taken or recommended	Done (date)

Engineer's name and signature

Date

Responsible person's name and signature

Date