Legionella water temperature monitoring and flushing log

Template to print and fill in by hand · Works to HSE L8 and HSG274, without quoting it · Check the current edition

Kerova

How often

- **Temperature monitoring:** At the frequency the site's written scheme sets, usually at the sentinel outlets (the nearest and furthest outlets on each system) and the other points the scheme names.
- **Flushing:** Little-used outlets run on the schedule the written scheme sets, with who did it and when.
- **Out of range:** Anything that misses its target is written down with what was done and who was told.

Site details

Site name

Site address

Responsible person

Risk assessment date and reference

Written scheme reference

Water hygiene contractor and phone

Thermometer used (and calibration date)

Outlet register

List each outlet the written scheme names. Copy the target for each from the scheme: this sheet doesn't give any.

Ref.	Outlet and location	Hot / cold / mixed	Sentinel? (Y/N)	Little-used? (Y/N)	Target (from the scheme)

Temperature log

Run the outlet for the time the scheme sets before taking the reading. Write in what you measured.

Date	Outlet ref.	Hot reading	Cold reading	Ran for	Met target? (Y/N)	Notes	Initials

Flushing record (little-used outlets)

Date	Outlet ref.	Outlet and location	Ran for	Initials

Date	Outlet ref.	Outlet and location	Ran for	Initials

Out of range: what was done

Date	Outlet ref.	What was found	Action, and who was told